

# TERMS OF SERVICE

**Effective Date:** May 6, 2026

**Company:** LawCommand LLC (“LawCommand,” “we,” “our,” or “us”)

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## 1. Agreement to Terms

By accessing or using the LawCommand platform (the “Service”), you agree to be bound by these Terms of Service (“Terms”). If you are entering into this agreement on behalf of an entity, you represent that you have authority to bind that entity.

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## 2. Nature of the Service

LawCommand provides a cloud-based software platform designed to assist law firms with operational, billing, collections, and workflow processes.

**LawCommand is not:**

- A law firm
- A debt collection agency
- A financial institution

LawCommand does not provide any legal advice, compliance advice, or fiduciary services.

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## 3. Customer Responsibilities

You are solely responsible for:

- All data uploaded, stored, or processed (“Customer Data”)
- Compliance with:
  - Attorney-client privilege obligations by your local bar association
  - Data privacy laws
  - Ethical and professional rules
- Ensuring proper authorization to upload and process any data

You represent and warrant that:

- You have all necessary rights and consents to use the Service
  - Your use will not violate any law or third-party rights
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## 4. Data Ownership & License

- You retain all ownership rights in Customer Data
- You grant LawCommand a **worldwide, non-exclusive, royalty-free license** to:
  - Host
  - Process
  - Transmit
  - Display

...solely to provide and improve the Service that is rendered by LawCommand LLC.

We may use **aggregated, anonymized data** for analytics, benchmarking, and product improvement from time to time.

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## 5. Security & Infrastructure Disclaimer

LawCommand utilizes third-party infrastructure providers, including, but not only exclusive, of Google Cloud Platform, SquareSpace for our domain use.

While we implement commercially reasonable safeguards:

### **YOU ACKNOWLEDGE THAT:**

- No system is completely secure, but that Google Cloud is a reputable data hosting service similar to AWS or Microsoft Azzure
  - We do not guarantee prevention of breaches, loss, or unauthorized access as we do not have full control over Google Cloud
  - We have implemented all security measures to the best of our abilities
  - You assume all responsibilities associated with electronic storage and transmission
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## 6. Data Loss & Breach Limitation

To the maximum extent permitted by law:

- LawCommand is **not responsible** for:
  - Data loss
  - Data corruption
  - Unauthorized access
  - Security breaches
  - Cloud service down-time

...including those caused by:

- Third-party providers
  - User error
  - Malicious actors
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## 7. Third-Party Services

The Service integrates with or relies on third-party providers and integrations if connected by the client.

LawCommand:

- Does not control any third-party systems
- Is not liable for outages, failures, or breaches caused by them

Your use of such services is at your own risk.

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## 8. Confidentiality

We will use commercially reasonable efforts to always protect Customer Data.

However:

- You are solely responsible for determining whether the Service meets your confidentiality requirements
  - LawCommand does not guarantee full compliance with any specific legal or regulatory framework while we have done our reasonable research on these matters
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## 9. No Professional Advice

The Service is a tool only.

LawCommand disclaims all responsibility for:

- Legal outcomes
- Billing decisions
- Collections strategies
- Financial decisions

You are solely responsible for all professional judgment.

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## 10. Fees & Payment

- Fees are billed as agreed in the contract executed by the client and LawCommand
  - LawCommand will provide a final copy signed by both parties upon request
  - All payments are non-refundable unless otherwise stated in the contract
  - We may suspend access and stop service for non-payments of any kind
  - All payments are due upon receipt unless otherwise indicated in the signed agreement between both parties
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## 11. Suspension & Termination

We may suspend or terminate access at any time, with or without notice, including for:

- Violations of these Terms
- Security risks
- Suspected misuse
- Legal compliance concerns

We are not liable for any resulting damages.

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## 12. Disclaimer of Warranties

THE SERVICE IS PROVIDED “AS IS” AND “AS AVAILABLE.”

TO THE MAXIMUM EXTENT PERMITTED BY LAW, WE DISCLAIM ALL WARRANTIES, INCLUDING:

- MERCHANTABILITY
- FITNESS FOR A PARTICULAR PURPOSE
- NON-INFRINGEMENT
- DATA SECURITY OR RELIABILITY

We do not guarantee:

- Uptime 24/7 but will include notice of issues or down-time to the best of our ability
- 100% accuracy as we can not guarantee any third party may have issues that could affect the data accuracy of LawCommand LLC
- Error-free performance

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## 13. Limitation of Liability

TO THE MAXIMUM EXTENT PERMITTED BY LAW:

LawCommand shall not be liable for:

- Indirect, incidental, special, consequential, or punitive damages
- Loss of profits, revenue, data, or business

### **TOTAL LIABILITY CAP:**

The greater of:

- Fees paid in the past 3 months
- \$500

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## 14. Indemnification

You agree to defend, indemnify, and hold harmless LawCommand from any claims arising out of:

- Your use of the Service
- Customer Data
- Violation of law or professional obligations
- Claims from your clients or third parties

This includes legal fees and costs.

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## 15. Compliance Responsibility

You acknowledge that LawCommand:

- Is not a “data controller” or “data processor” unless separately agreed
- Does not assume responsibility for regulatory compliance

You are solely responsible for compliance with:

- Privacy laws knowing the infrastructure of LawCommands Services
  - Legal ethics rules
  - Data protection obligations
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## 16. Force Majeure

We are not liable for delays or failures caused by events beyond our control, including:

- Cyberattacks
  - Infrastructure failures
  - Natural disasters
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## 17. Governing Law & Disputes

These Terms are governed by the laws of the State of Illinois.

All disputes shall be resolved by:

- Binding arbitration
  - Individual claims only (no class actions)
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## 18. Modifications

We may update these Terms at any time. Continued use constitutes acceptance.

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## 19. Entire Agreement

These Terms constitute the entire agreement and supersede all prior agreements.

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## **20. Contact**

LawCommand LLC

1918 N Mendell St Chicago, IL 60642  
Hello@lawcommand.net

# DATA PROCESSING AGREEMENT (DPA)

**Effective Date:** March 6, 2026

**Between:** LawCommand LLC (“Processor”) and Customer (“Controller”)

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## 1. Scope & Roles

This Data Processing Agreement (“DPA”) applies to Personal Data processed in connection with the Service.

- **Customer = Data Controller**
- **LawCommand = Data Processor (limited role only)**

**Critical Protection:**

LawCommand processes Personal Data **only on documented instructions from Customer** and does not determine the purpose or means of processing.

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## 2. Nature & Purpose of Processing

Processing is limited to:

- Hosting
- Storage
- Retrieval
- Transmission
- Basic analytics necessary to operate the Service

LawCommand does **not**:

- Sell personal data
  - Profile individuals
  - Independently use Personal Data outside Service delivery
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## 3. Types of Data We Use

May include (unless otherwise noted by Customer):

- Clients standard information
- Names of clients
- Contact information of clients
- Billing and financial data of clients
- Limited legal matter-related data

Customer is solely responsible for determining before services are started:

- What data should not be uploaded
  - Whether it includes sensitive or regulated data
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## 4. Customer Obligations

Customer represents and warrants that:

- It has all necessary rights and legal bases to process Personal Data
- It complies with all applicable laws (including privacy and legal ethics rules)
- It has obtained all required consents

**Customer is solely responsible for:**

- Data accuracy
  - Data minimization
  - Responding to data subject requests
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## 5. Subprocessors

Customer authorizes the use of subprocessors, including, but not fully limited to:

- Google Cloud Platform Services and Hosting
- Any third party integrations or APIs

LawCommand:

- Does not control these providers
  - Is not liable for their acts, omissions, or security failures
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## 6. Security Measures

LawCommand implements **commercially reasonable administrative, technical, and organizational measures**.

However:

### **NO GUARANTEE CLAUSE:**

- No system is completely secure
- LawCommand does not guarantee prevention of breaches

Customer acknowledges and accepts all inherent risks of modern-day cloud-based processing.

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## 7. Data Breach Notification

LawCommand will make commercially reasonable efforts to notify Customer of confirmed breaches affecting Personal Data.

### **Limitation:**

- No obligation to investigate every suspected issue
  - No liability for breach impacts
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## 8. International Transfers

Customer authorizes transfer of data to the United States and other jurisdictions where subprocessors may operate.

Customer is responsible for ensuring such transfers are lawful.

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## 9. Data Subject Requests

LawCommand will:

- Provide reasonable assistance upon request

**BUT:**

Customer remains solely responsible for:

- Responding to requests
  - Verifying identity
  - Legal compliance
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## 10. Data Retention & Deletion

- Data is retained only as necessary to provide the Service
- Upon termination, data may be deleted in accordance with standard practices
- Upon termination, all account data will be deleted upon customer request

**Protection Clause:**

LawCommand is not responsible for:

- Data loss following deletion
  - Failure to retrieve data after termination
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## 11. Liability Limitation

This DPA is subject to the liability limitations in the Terms of Service.

LawCommand shall not be liable for:

- Regulatory fines
  - Data breaches
  - Customer misuse of data
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## 12. Indemnification

Customer agrees to indemnify and defend LawCommand against any claims arising from:

- Customer Data
- Violations of law
- Failure to obtain consent
- Regulatory penalties

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## **13. Audit Rights**

To avoid enterprise headaches:

- No on-site audits permitted
- Any audit requests must be:
  - Reasonable
  - Limited to documentation
  - At Customer's expense

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## **14. Governing Law**

This DPA is governed by the laws of the State of Illinois.

# PRIVACY POLICY

**Effective Date:** March 6, 2026

**Company:** LawCommand LLC

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## 1. Overview

LawCommand respects your privacy and is committed to protecting personal information.

This Privacy Policy explains how we collect, use, and disclose information in connection with our Service.

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## 2. Information We Collect

### a. Information You Provide

- Account details (names, emails, general firm info)
  - Billing information for use of our services
  - Optional - Clients billing information to share with your clients to provide our services
  - Customer Data uploaded to the platform
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### b. Automatically Collected Information

- Device and browser data
  - IP address
  - Usage data and logs
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### c. Third-Party Services

We use third-party providers, including, but not always limited to:

- Google Cloud Platform Services
- QuickBooks Online

These providers may collect and process data in accordance with their own policies.

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### 3. How We Use Information

We use information to:

- Provide and operate the Service
- Improve functionality and performance
- Communicate with users and their clients
- Ensure security and prevent abuse

From time to time, we may use **aggregated and anonymized data** for analytics and business purposes.

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### 4. How We Share Information

We may share information:

- With third party service providers to the extent necessary to provide our services
- To comply with legal obligations
- To protect rights, safety, and security for all parties

**We do not sell personal information.**

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### 5. Data Security

We use commercially reasonable safeguards.

**However:**

- No method of transmission or storage is 100% secure
  - We do not guarantee absolute security
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### 6. Data Retention

We retain information as long as necessary to:

- Provide the Service
  - Comply with legal obligations
  - Resolve disputes
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## 7. Your Rights

Depending on your location, you may have rights to:

- Access
- Correct
- Delete personal data

### **Important Limitation:**

We may not be able to fulfill all requests due to:

- Legal obligations
  - System limitations
- 

## 8. Customer Data

LawCommand processes Customer Data **on behalf of customers**.

We are not responsible for:

- The content of Customer Data
  - How customers use that data
  - Their legal compliance
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## 9. Cookies & Tracking

We may use cookies and similar technologies to:

- Improve user experience
  - Analyze usage
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## **10. Third-Party Links**

We are not responsible for third-party websites or services.

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## **11. Changes to This Policy**

We may update this Privacy Policy at any time.

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## **12. Contact**

LawCommand LLC  
Hello@lawcommand.net  
1918 N Mendell Street Chicago, IL 60642